



New business application form for TIN & VAT registration form

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<p><u>(A)NEW BUSINESS APPLICATION FOR TIN.</u></p> <p>Tax Identification Number:</p> <p>1. Have you already got a TIN?</p> <p>If YES, State Your TIN.</p>	
<p>Registered Name & Known Address:</p> <p>2. Title: Mr/Mrs/Ms/Miss/Others - specify please</p> <p>3. Your Full Name</p> <p>4. Date of Birth</p> <p>5. Your Address (Detail please)</p> <ul style="list-style-type: none"> - Detailed location - Station - Village 	
<p>Details:</p> <p>6. Business Structure (Sole Trader/Partnership/Company/Others –Specify)</p> <p>7. Business nature. (List all business activities)</p> <p>8. Business start date.</p> <p>9. Commencement date.</p> <p>10. Incorporation certificate number.</p> <p>11. Resident for tax?</p> <p>12. Registered at.</p> <p>13. Full Name of Accountant/Tax Agent.</p> <p>14. Contact of Accountant/Tax agent.</p>	
<p>Bank Details:</p>	

<p>15. Account holder.</p> <p>16. Bank</p> <p>17. Branch Name</p> <p>18. Branch code</p> <p>19. Account#</p> <p>20. Suffix</p>	
<p>Contact Details:</p> <p>21. Business phone#</p> <p>22. Mobile #</p> <p>23. Email</p> <ul style="list-style-type: none"> - primary - secondary 	
<p><u>Additional questions.</u></p> <p>24. Number of employees?</p> <p>25. Shareholder details/related persons.</p> <p>26. State owned enterprise?</p> <p>27. Non-profit organisation?</p> <p>28. Subsidiary activities.</p> <p>29. Business registration date.</p> <p>30. Business registration number.</p> <p>31. Do you file WHI?</p>	
<p><u>(B) VAT REGISTRATION QUESTIONS.</u></p> <p>1. Was your turnover (taxable supplies) in the last 12 months more than \$100,000?</p> <p>2. Do you expect turnover (taxable supplies) in the next 12 months to be more than \$100,000:</p> <p>3. Do your prices include VAT?</p> <p>4. If you answered Yes to any of these questions, you are required to register for VAT and File VAT</p>	

<p>returns from the date your VAT registered (this is normally the date you apply from)</p> <p>5. If your answer is No to all these questions you don't have to register for VAT</p>	
<p>6. Will you make exempt supplies?(refer to second schedule of VAT regulation)</p>	
<p>7. Are you an exporter?</p>	
<p>8. Are you an importer?</p>	
<p>Note that when you register for VAT you need to:</p> <ul style="list-style-type: none"> - Keep records detailing your income and expenses. - Work out VAT on your income and expenses. - Complete and lodge VAT returns. - Pay any VAT owing to the Kiribati Tax Division. 	
<p>We would like to help you understand what is involved in being VAT registered.</p> <p>9. Do you think you will need more information about VAT, as we can arrange for a Tax Office staff member to contact you and provide you with this information.</p>	
<p>10. Print the full name of the person we should contact regarding registration in case we need to clarify anything.</p>	
<p>11. Contact Telephone Number:</p>	

Declaration:

I declare that the information given on this form is true and correct:

Signature:**Date:****FULL NAME:**