



REQUEST FOR EXPRESSION OF INTEREST (REOI)  
SELECTION OF AN INDIVIDUAL CONSULTANT  
(ADVERTISEMENT)



Government of Kiribati

27 October 2025

**ACCELERATING TRADE FACILITATION IN THE PACIFIC PROJECT (ATFP)**

**Project No:** P508537

**Assignments Title:**

- i. PROJECT MANAGER
- ii. FINANCE MANAGEMENT OFFICER
- iii. ENVIRONMENTAL & SOCIAL SAFEGUARDS OFFICER
- iv. PROCUREMENT OFFICER

**Reference No:**

- i. KI-MFED-516470-CS-INDV
- ii. KI-MFED-518435-CS-INDV
- iii. KI-MFED-518437-CS-INDV
- iv. KI-MFED-518428-CS-INDV

The Government of Kiribati has received financing from the World Bank towards the cost of the Accelerating Trade Facilitation in the Pacific Project (ATFP) and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include 4 full-time national positions as listed above, to form part of the Project Management Unit under the ATFP Project, based in South Tarawa. The Consultants will be engaged for five (5) years subject to a probationary period of six (6) months. The assignments are expected to commence in Quarter 4 of 2025.

The detailed Terms of Reference (TOR) for the four positions can be requested through electronic mail from [tneemia@mfed.gov.ki](mailto:tneemia@mfed.gov.ki), [sitaea@mfep.gov.ki](mailto:sitaea@mfep.gov.ki) or [comptroller@kiribaticustoms.gov.ki](mailto:comptroller@kiribaticustoms.gov.ki)

The Kiribati Customs Administration & Enforcement (KCAE) as a State Owned Enterprise under the Ministry of Finance and Economic Development (MFED) now invites eligible individuals (“Consultants”) to indicate their interest in the respective positions. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience (attach curriculum vitae with description of experience in similar assignments, similar conditions, etc.).

The criteria for selecting the Consultant are: -

**i. Project Manager (PM)**

**Minimum Requirements**

- a. Degree in Project Management, Finance, Administration, Business, Engineering, Law, Procurement, or Commerce.
  - b. At least seven (7) years’ broad experience with donor or public funded projects management including evidence of similar hands-on work.
  - c. Demonstrated experience to develop procedures and provide capacity building training in a similar environment and workstreams.
  - d. Fluency in English and demonstrated ability to communicate and write succinct reports which clearly identified and articulated issues and solutions timely.
-

### Desirable Requirements

- a. Organized and detail-oriented person
- b. Good communication skills
- c. Can work under pressure and able to meet deadlines
- d. Can lead and coordinate team members' inputs

### **ii. Finance Management Officer (FMO)**

#### Minimum Requirements

- a. Degree in Accounting, Finance and/or Public or Business Administration or related fields.
- b. At least three (3) years' broad experience with donor or public funded projects in accounting including evidence of similar hands-on work. Or five (5) years related experience in lieu of degree.
- c. Fluency in English and demonstrated ability to be able to write succinct reports which clearly articulate identified issues.

#### Desirable Requirements

- a. Previous experience in Donors (The World Bank and similar donors) funded projects is an advantage.
- b. Previous experience and developing countries and similar assignment, particularly working in Kiribati.
- c. Demonstrated ability to work well with diverse team and various levels of government
- d. A knowledge of the relevant GoK Legislation would be an advantage.

#### Additional Desirable Requirements:

- a. Organized and detail-oriented person
- b. Good communication skills
- c. Can work under pressure and able to meet deadlines
- d. Can lead and coordinate team members' inputs

### **iii. Environmental and Social Safeguard Officer (ESSO)**

#### Mandatory Requirements

- a. Degree in Environmental Science, Environmental Management, Social Science or Social Development, Environmental Law or Engineering, Urban Planning or a related discipline
- b. At least three (3) years' work experience in the assessment and management of environmental and/ or social impacts with donor or public funded projects.
- c. Sound knowledge of environment and social legislation, regulatory and institutional arrangements in Kiribati.

#### Desirable Requirements

- a. Fluency in English and I-Kiribati and demonstrated ability to be able to write succinct reports which clearly articulate identified issues.
- b. Previous experience working with donors for example, the World Bank, Asian Development Bank, and similar donors funded projects.
- c. Good communication skills including oral and written communication skills in the substantive and technical areas as described in scope of services.
- d. Preference will be given to candidates not currently engaged in another World Bank – funded assignment.

### **iv. Procurement Officer (PO)**

#### Mandatory:

- a. Tertiary education from a recognized institution in Business Administration, Commerce, Law, Engineering or other related fields
- b. Proficiency with WB procurement guidelines and WB Systematic Tracking of Exchanges on Procurement (STEP)
- c. Three (3) years' work experience inclusive of at least 1 year project experience and/or donor funded procurement

Additional Desirable Requirements:

- a. Organized and detail-oriented person
- b. Good communication skills
- c. Can work under pressure and able to meet deadlines
- d. Can lead and coordinate team members' inputs.

Attention of interested Consultants is drawn to Section III, paragraphs 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" 6<sup>th</sup> Edition, February 2025 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

Expressions of interest must be submitted by **Friday 7<sup>th</sup> November 2025, before 11:45pm Tarawa time** to the address below:

Mr Tekaie Ititaake

Comptroller of Customs

C/Kiribati Customs Administration & Enforcement

MFED

Email address: [comptroller@kiribaticustoms.gov.ki](mailto:comptroller@kiribaticustoms.gov.ki)

And copy to Sally Itaea Ieremia ([sitaea@mfep.gov.ki](mailto:sitaea@mfep.gov.ki)) and Tinaai Neemia ([tneemia@mfed.gov.ki](mailto:tneemia@mfed.gov.ki))